



SOLAR

**Payson City
Development Services
801-465-5204**

Solar permits are governed by the Payson City Code, Chapter 19, Section 17a, Alternative Electric Generation Systems. Please review this section prior to submitting a solar permit. This information sheet does not take the place of any ordinance requirements.

Permit Submittal:

- Completed building permit including the property serial number.
- Net metering program. The distributed generation program form is to be completed and signed by the solar company. The solar company is responsible in giving the property owner the four (4) page distributed generation program information. The property owner is then required to sign the distributed generation program form.
- Hardy copy of permit application, plans, specs, net metering documents, and any other documentation and an electronic submittal on cd or flash drive of the same.

Inspections:

- Please contact Development Services to schedule a final inspection. All inspections require at least a twenty-four (24) hour advance notice. Office hours are Monday through Thursday, 7:30 a.m. to 6:00 p.m.
- Public Works is notified when a solar permit is received. A representative from Payson Power will check the power meter and system. Please contact Public Works at 801-465-5217 if you have any questions.