



Payson City Corporation

439 West Utah Avenue • Payson, Utah 84651
Phone (801) 465-5200 • Fax (801) 465-5208

New Residential Customer Set up Form

Set Up Date _____ Utility Account No. _____

Circle One: Owner Renter Mobile-Home-Owner Mobile-Home-Renter Landlord Realtor

Name _____ SSN _____ Phone No. _____

Service Address _____ Mailing Address _____

Email _____

Customer Driver's License No. _____ State _____ Birth Date _____

Employer _____ Address _____

Spouse Name _____ SSN _____ Birth Date _____

Spouse Email _____ Phone # _____

Spouse Employer _____ Address _____

Customer Relative Reference: _____ Phone # _____

Address _____ City _____ State _____

Spouse Relative Reference: _____ Phone # _____

Address _____ City _____ State _____

Nearest Friend Not Living with you: _____ Phone # _____

Address _____ City _____ State _____

Have you and/or your spouse ever had an account with Payson City? _____ Yes _____ No

If **YES**, under what name? _____ Date From _____ To _____

Names of all adults living in the household:

I have read the information on the second page of this application. I understand and agree to the terms outlined.

Customer Name (Signature) _____ Date _____

Customer Name (Print) _____

I have read the information on the second page of this application. I understand and agree to the terms outlined.

Co-Signer Name (Signature) _____ Date _____

Co-Signer Name (Print) _____ Account # _____

Address _____ Phone # _____

***** FOR OFFICE USE ONLY *****

SO # _____

Recycling: YES NO Can There No Can There Put on Toter List _____

Collections Yes No

Garbage: **2 Garbage Cans** YES NO **Keep Both** YES NO Service Order # _____

Name Change Only

New Construction Home: **C of O** YES NO Landlord Agreement: YES SENT _____

Transfer Deposit from

Notes: _____

Acct # _____

Taken By _____

Previous Cust # _____ Already Final Billed YES NO LL Acct # _____

CUSTOMER RESPONSIBILITY

If this is a New Construction Home, this application for utility service cannot be accepted until you have a Certificate of Occupancy from the Planning & Zoning Department.

PAYMENT: The applicant agrees to pay monthly for the utility services rendered by Payson City Corporation. Services generally include electric, water, sewer, garbage, recycling, pressurized irrigation (PI) and storm drain. Charges for service will be made at the regular established rates for the class of service applicable to the applicant. It is the customer's responsibility to review the monthly bills for accuracy and notify the City of any concerns. A \$20.00 fee will be charged for non-sufficient fund payments.

DELINQUENCY: Payment for services is due upon billing and shall become delinquent if not paid by the due date on the bill. A penalty of 5% per month of the unpaid balance will be added to delinquent accounts. The applicant agrees to pay reasonable attorney fees and clerk costs and a 35% collection fee in the event collection becomes necessary. Customer agrees if this location is a commercial establishment, the person(s) signing this agreement is (are) held personally liable for charges. Customer agrees to pay a service fee as set by the fee schedule if the account is on the Tag-List and/or Shut-off List.

SERVICES: Services shall be provided in accordance with State Law and municipal ordinances and resolutions as requested on the setup form at rates established by ordinance or resolution of the Payson City Council, provided that Payson City shall not be responsible for failure to deliver services by reason of strikes, accidents, acts of God, weather conditions, natural disasters, whether declared or undeclared, State or other governmental regulation, or any other act or contingency beyond the City's control. In the event the house is vacant, customer may request services be shut off until such time as it is occupied again; however, pressurized irrigation fees and storm drain fees must be paid even when the premise is vacant. Payson City **requires free unobstructed access to electric and water meters at all times.**

RECYCLING: Payson City participates in curbside recycling. The service is billed monthly and the recycling can is emptied bi-weekly by Republic Services, a third party vendor. As a new customer, you do not need to do anything if you choose to participate in the recycling program. If you choose not to participate, you have two weeks to fill out and return the opt-out form to our office. If you do not return the opt-out form before the two week period, you will be billed monthly for the service. An opt-out period is offered once a year in October.

CO-SIGNERS: A co-signer can be accepted in lieu of a deposit if approved first by the City. A co-signer must own their home and have a current utility account with Payson City with good credit history. Co-signer must come into the office to sign the application in front of city staff and provide a copy of their driver's license. In the event **Customer** defaults in payment, **Co-signer** agrees to give Payson City the right to attach any delinquent amount to **Co-signer's** personal utility account. **Co-signer's** utility service will be subject to disconnection if acceptable arrangements are not made with Payson City to pay off said delinquent amount.

CHECK CONVERSION: When you provide a check as payment, you authorize Payson City to either use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day you make your payment and you will not receive your check back from your financial institution. For inquiries, please call Payson City at 801.465.5200, press 0.