



# Payson City Corporation

439 West Utah Avenue • Payson, Utah 84651  
Phone (801) 465-5200 • Fax (801) 465-5208

## New Residential Customer Set Up Form

Set Up Date \_\_\_\_\_ Utility Account No. \_\_\_\_\_

**Circle One:**    Owner    Renter    Mobile-Home-Owner    Mobile-Home-Renter    Landlord    Realtor

Name \_\_\_\_\_ SSN \_\_\_\_\_ Phone # \_\_\_\_\_

Customer Driver's License # \_\_\_\_\_ State \_\_\_\_\_ Birth Date \_\_\_\_\_

Customer Employer \_\_\_\_\_ Address \_\_\_\_\_

Service Address \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address (if different from service address) \_\_\_\_\_  
\_\_\_\_\_

Spouse Name \_\_\_\_\_ SSN \_\_\_\_\_ Birth Date \_\_\_\_\_

Spouse Email \_\_\_\_\_ Phone # \_\_\_\_\_

Spouse Employer \_\_\_\_\_ Address \_\_\_\_\_

Customer Relative Reference \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Spouse Relative Reference \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Nearest Friend Not Living With You \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Have you and/or your spouse ever had an account with Payson City?    \_\_\_\_\_ Yes    \_\_\_\_\_ No

If **YES**, under what name? \_\_\_\_\_ Date From \_\_\_\_\_ To \_\_\_\_\_

List names of all adults living in the household:  
\_\_\_\_\_  
\_\_\_\_\_

- I choose to participate in the recycling program at this time.
- I choose to opt-out of the recycling program at this time.
- I am taking the opt-out form at this time and understand that I will be billed for the recycling service if the completed opt-out form is not returned to Payson City within **two weeks** of the date of this application.

**I have read the information on the back of this application and understand and agree to the terms outlined.**

**CUSTOMER SIGNATURE** \_\_\_\_\_ Date \_\_\_\_\_

Customer Name (Print) \_\_\_\_\_

**I have read the information on the back of this application and understand and agree to the terms outlined.**

**CO-SIGNER SIGNATURE** \_\_\_\_\_ Date \_\_\_\_\_

Co-Signer Name (Print) \_\_\_\_\_ Account # \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

## CUSTOMER RESPONSIBILITY

**If this is a New Construction Home, this application for utility service cannot be accepted until you have a Certificate of Occupancy from the Planning & Zoning Department.**

**PAYMENT:** The applicant agrees to pay monthly for the utility services rendered by Payson City Corporation. Services generally include electric, water, sewer, garbage, recycling, pressurized irrigation (PI) and storm drain. Charges for service will be made at the regular established rates for the class of service applicable to the applicant. It is the customer's responsibility to review the monthly bills for accuracy and notify the City of any concerns. A \$20.00 fee will be charged for non-sufficient fund payments.

**DELINQUENCY:** Payment for services is due upon billing and shall become delinquent if not paid by the due date on the bill. A penalty of 5% per month of the unpaid balance will be added to delinquent accounts. The applicant agrees to pay reasonable attorney fees and clerk costs and a 35% collection fee in the event collection becomes necessary. Customer agrees if this location is a commercial establishment, the person(s) signing this agreement is (are) held personally liable for charges. Customer agrees to pay a service fee as set by the fee schedule if the account is on the Tag-List and/or Shut-off List.

**SERVICES:** Services shall be provided in accordance with State Law and municipal ordinances and resolutions as requested on the setup form at rates established by ordinance or resolution of the Payson City Council, provided that Payson City shall not be responsible for failure to deliver services by reason of strikes, accidents, acts of God, weather conditions, natural disasters, whether declared or undeclared, State or other governmental regulation, or any other act or contingency beyond the City's control. In the event the house is vacant, customer may request services be shut off until such time as it is occupied again; however, pressurized irrigation fees and storm drain fees must be paid even when the premise is vacant. Payson City **requires free unobstructed access to electric and water meters at all times.**

**RECYCLING:** Payson City participates in curbside recycling. The service is billed monthly and the recycling can is emptied bi-weekly by Republic Services, a third party vendor. As a new customer, you do not need to do anything if you choose to participate in the recycling program. If you choose not to participate, you have two weeks to fill out and return the opt-out form to our office. If you do not return the opt-out form before the two week period, you will be billed monthly for the service. An opt-out period is offered once a year in October.

**CO-SIGNERS:** A co-signer can be accepted in lieu of a deposit if approved first by the City. A co-signer must own their home and have a current utility account with Payson City with good credit history. Co-signer must come into the office to sign the application in front of city staff and provide a copy of their driver's license. In the event **Customer** defaults in payment, **Co-signer** agrees to give Payson City the right to attach any delinquent amount to **Co-signer's** personal utility account. **Co-signer's** utility service will be subject to disconnection if acceptable arrangements are not made with Payson City to pay off said delinquent amount.

**CHECK CONVERSION:** When you provide a check as payment, you authorize Payson City to either use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day you make your payment and you will not receive your check back from your financial institution. For inquiries, please call Payson City at 801.465.5200, press 0.



## *Payson City Residential Recycling OPT-OUT Form*

If you wish to opt-out of the curbside recycling program, please fill out this form completely and return it to our office within two weeks of the date of this application. If the form is not returned by the specified date, you will be billed monthly for the recycling service until the next opt-out period in the month of October.

Name \_\_\_\_\_ Utility Account # \_\_\_\_\_

Address \_\_\_\_\_ Primary Phone # \_\_\_\_\_

Email address \_\_\_\_\_ Secondary Phone # \_\_\_\_\_

I understand that by placing a checkmark in this box, I am choosing to OPT-OUT of the curbside recycling program.

Signature \_\_\_\_\_ Date \_\_\_\_\_

